

WHEREAS, the Northeast Section of the Ohio Water Environment Association (NESOWEA) is a section of the Ohio Water Environment Association (OWEA) which is a 501(c)(3) Organization and a Member Association (MA) of the Water Environment Federation (WEF); and

WHEREAS, NESOWEA relies upon accurate policies and procedures to help govern the organizations and maintain consistency in responses to questions, inquiries and practices; and

WHEREAS, Policies and Procedures (P&P) shall be considered living documents subject to revision based on experience and the changing environment of NESOWEA, OWEA and WEF and for which NESOWEA wishes they be maintained in an accurate and up to date manner.

WHEREAS, OWEA operates a number of standing and ad-hoc committees to undertake conferences and workshops and provide other benefits to the organization, and it is imperative that the EC provide constructive guidance, and;

WHEREAS, the EC shall provide guidance and direction to committee chairs through providing EC “liaisons.”

THEREFORE, OWEA has adopted the following policy and procedure:

POLICY AND PROCEDURE

- I. Each EC member shall be assigned one or more standing or ad-hoc committees to which they serve as “liaison” for the committee to the EC. The assignment shall maximize the learning ability of the liaison. Liaisons shall not necessarily be appointed to committees of interest or knowledge, but also in areas in which they require a strengthening of knowledge of a committees mission and goals.
- II. The liaison serves as a non-voting member of the committees to which they are assigned.
- III. The liaison attends and maintains contact with committee chairs, attends meetings, and provides input to the EC during EC meetings on the activities of the committees.
- IV. The liaison shall be responsible for the development and guidance of goals, objectives and budgets and basic operating procedures of OWEA.
- V. The liaison shall become involved in the affairs in the committee and provide guidance and advice where needed with the objective to make each committee successful within OWEA.
- VI. While the Committee Chair shall be the principal point of contact with the EC, the liaison shall make sure that the EC is kept informed of meetings, activities, necessary actions, workshops planning issues, and other items of general concerns.